

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
June 1, 2020**

PRESENT: Commissioner Huch, Commissioner Knopf, Commissioner Bob Murray,
Commissioner Sue Sawyer and Commissioner Svensson

ABSENT: None.

ALSO PRESENT: Two interested parties.

CALL TO ORDER: Chairperson Svensson called the meeting to order at 5:30p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Herb Huch, second from Sue Sawyer, **ADOPTED**, to amend the agenda to include use of the ball field under New Business and work session discussion under unfinished business on the June 1, 2020 agenda.

5 AYES, 0 NAYS

MINUTES: Tabled until next month.

PUBLIC COMMENT:
None.

RECEIPTS:
None.

DISBURSEMENTS:
Chairperson Svensson reported disbursements activity as \$128.39 to PNC for a Mutt Mitts and \$190.00 to Kerkstra for the portable restroom for total disbursements of \$318.39.

Motion by Bob Murray, second from Herb Huch, **ADOPTED**, to pay total disbursements of \$318.39.

5 AYES, 0 NAYS

Roll Call Vote: Knopf-Aye, Huch-Aye, Svensson-Aye, Murray-Aye, Sawyer-Aye

NEW BUSINESS

1. Use of the ball field

Chairperson Svensson reported that Luke Cole from Newkirk Electric requested to use the ball field, and the commissioners all agreed that it was okay as long as the group follows the State's guidelines and executive orders.

UNFINISHED BUSINESS:**1. Duck Lake Road Park**

The commissioners had a large discussion regarding the issues surrounding Duck Lake Road Park, agreeing that there needs to be an opening meeting with everyone involved to discuss what's happening and what the Township Board would like to see happen. The commissioners questioned why the Commission wouldn't be in discussions about the natural area, and it was mentioned that it shows a lack of respect that they didn't get approached about the land.

Motion by Dev Svensson, second by Herb Huch, *ADOPTED*, that any interested parties interested in changing Duck Lake Road Park will come and make a formal presentation at the next Parks and Recreation Commission meeting for us to consider and discuss.

5 AYES, 0 NAYS

2. Playground Equipment

Commissioner Murray shared information again with the Commission regarding the equipment and their costs. There was a question as to whether the \$5,000.00 from the sale of the disc golf equipment and the \$3,000.00 from Sports 'N Shorts could be reallocated for the purchase of playground equipment.

Motion by Deb Svensson, second from Lynn Knopf, *ADOPTED*, that the Commission choose which vendor to use, take that amount and reallocate the \$5,000.00 from the disc golf equipment and the \$3,000.00 from Sports 'N Shorts, if needed, in order to complete the project sometime in this calendar year, and present to the Township Board.

5 AYES, 0 NAYS

3. Format for minutes

Commissioner Knopf shared information from Robert's Rules of Order regarding the minutes and added that discussions and specific quotes should not be included, only what decisions are made. Chairperson Svensson stated that she has no problem with the minutes including what she thinks or says. She said she would rather include context. Commissioner Sawyer stated that it is very helpful to have information included in the minutes for going back and having a reminder of what was said. Commissioner Murray agreed, adding that it also helps to be able to go back to the minutes for research and that things can be stricken out that they are not okay with. Commissioner Knopf said that these things can be written down in individual's notes, adding that it violates Robert's Rules of Order. She submitted a portion of Robert's Rules of Order section 60 for record.

Motion by Herb Huch, second from Sue Sawyer, *ADOPTED*, to leave it the way that it is. Mary is the recorder. She records here and it comes back to us and we make any adjustments and whatever we want to make here we make with us. It's not Mary Mansfield's responsibility to dictate Robert's Rules it's our responsibility to do at our meetings.

4 AYES, 1 NAY (Knopf)

4. Creation of timeline for improvements and expenditures

In terms of the salary aspect of the budget, Chairperson Svensson stated that the Commission should request a cost accounting of time that is dedicated to Parks and Recreation and that the need to be able to validate it for future budgeting.

The commissioners agreed to send an informational letter regarding the cancellation of Sports 'N Shorts with the 2020 Summer Tax bill. It will also include a plan of what the Commission hopes to accomplish. Chairperson Svensson will be drafting up a letter to send to the other commissioners, and the mailing will be to the Township by the second week of June.

There was a question regarding TruGreen and if they've been out to the park for treatments. Commissioner Sawyer will be touching base with them.

Commissioner Knopf will be organizing the community event.

Chairperson Svensson stated that having miscellaneous repairs under Repairs and Maintenance minimized to \$500.00 shows a distinct lack of respect, especially given that this amount has been historically higher. She also stated that not allowing discretion is uncalled for.

Chairperson Svensson will also be bringing information to the work session regarding the pavilion roof.

Commissioner Huch will bring a recommendation to the next meeting and will present the grills.

Commissioner Murray reported ideas he had for taking care of the shuffleboard/horseshoe area. He added that there is a need for new equipment for the shuffleboard area.

Motion by Bob Murray, second from Deb Svensson, **ADOPTED**, to purchase the Allen R. Premium Shuffleboard Set from Amazon for \$149.95 plus \$14.99 shipping for a total of \$164.94.

5 AYES, 0 NAYS

Commissioner Murray reported ideas he has for fixing the horseshoe pit, and Commissioner Huch will be helping him.

Motion by Deb Svensson, second from Sue Sawyer, **ADOPTED**, to do the best possible job he can with the highest quality at or under budget.

5 AYES, 0 NAYS

Motion by Sue Sawyer, second from Herb Huch, **ADOPTED**, to purchase an Edwards 40 LS net from Midwest Sports for a total of \$212.90 with tax.

4 AYES, 0 NAYS, 1 ABSENT (Commissioner Svensson stepped away)

For the tennis courts, Commissioner Murray will be getting an estimate for the crack repairs, and Commissioner Knopf will be getting painting quotes.

Commissioner Murray will be getting a quote from Jelinek Tree Service for tree trimming, removal, and stump removal, and it will be decided before fall what trees to work on. Commissioner Sawyer will be helped by Commissioner Murray with taking care of the ball field updates.

Motion by Sue Sawyer, second by Deb Svensson, to rent the sod lifter for eight hours in the amount of \$173.00 and the remainder will go toward the filler.

5 AYES, 0 NAYS

Commissioner Murray will be taking care of cistern.

In terms of Marcus Park and Nestrom Road Park signage, Commissioner Svensson stated that the Commission has to get the ordinances completed and approved before they can move forward with signage. The commissioners have all agreed to review the ordinances before the next meeting.

Commissioner Huch will be getting quotes together for the picnic tables.

Commissioner Murray will present the playground equipment in August to the Township Board once the Commission agrees on which set is the best fit. Commissioner Knopf will be finding out what the Township would get if they waited until the fall to order.

Chairperson Svensson will be calling in regards to the transfer of funds.

The cement pads were mentioned, with the opportunity of a volunteer to remove them rather than paying for it to be completed. Commissioner Knopf will be reaching out to Dave Pacquet, who originally offered to help.

5. Review of 2020 budget

Discussed along with the timeline for improvements and expenditures.

6. Work session

The Commission agreed to have a work session on June 16, 2020 at 10:00a.m. to discuss playground equipment.

PUBLIC COMMENT:

1. Terrie Hampel, 6171 Duck Lake Road – hurt by the accusation of no respect for the Parks and Recreation Commission by the Township Board. She added that two years ago, communication was going very well regarding Duck Lake Road Park and the natural area. She urged the Commission to keep communication open.

COMMISSIONER'S COMMENTS:

Chairperson Svensson stated that if the Township Board communicated two years ago regarding Duck Lake Road Park and the natural area, that only person on the board at that time was Commissioner Knopf, and things should've continued to be communicated after that as well. She added that it seems like most things are discussed behind the scenes. Chairperson Svensson also added that she's not running for the Commission again because she feels like there is a lack of transparency and forthrightness with/from the Township Board.

Commissioner Huch agreed about not running for office, adding that things weren't structured right in the beginning. He stated that the Commission should get a set amount of money to spend and should be able to spend it how they'd like to.

Commissioner Knopf stated that her argument for the minutes is not a criticism, but rather that she just wants to do things by the book and prefers to follow protocol.

ADJOURNMENT:

Motion by Herb Huch, second from Bob Murray, ***ADOPTED*** to adjourn the June 1, 2020 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:45 PM.

5 AYES, 0 NAYS

Respectfully submitted,

Mary Mansfield, Recording Secretary

DRAFT